

Meeting Minutes – Approval

M-026 LDR Report Project Manager Meeting Minutes
at
Federal Building, Conference Room 244-B
Richland, Washington
Meeting Held August 19, 2003
9:30 am to 11:30 am

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting.

Greg Sinton
Greg Sinton, Project Manager, DOE-RL

Date: 9/16/03

Not Present

Woody Russell, Project Manager, DOE-ORP

Date: _____

Bob Wilson for Laura Ruud

Laura Ruud, Project Manager, Washington State Department of Ecology

Date: 09/16/03

Contractor Concurrence

Anthony Miskho
Anthony Miskho, LDR Report Coordinator, FH

Date: 9/16/03

Purpose: Discuss LDR Report related topics
The attached minutes are comprised of the following:
Attachment 1 - Meeting Agenda
Attachment 2 - Attendance List
Attachment 3 - Summary of Commitments
Attachment 4 - Workshop Schedule and Status

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Attachment 1

**M-026 LDR Report Project Manager Meeting Minutes
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Meeting Agenda

1. Last meeting minutes
2. Hot topics
 - Ecology comments on LDR Report
 - Distribution of LDR Report
 - New Ecology LDR Project Manager
3. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Managers
 - None
4. Action Item Status (discussed)
5. Workshop items
 - Consolidation of requirements documents and any other new agreements from workshops (no new discussion - ongoing)
 - Consistency/interface between WIDS and the PMWT (completed)
6. Next meeting (date and time): September 16, 2003

Attachment 2

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Attendance List

<u>Name</u>	<u>Organization</u>
P. A. Powell	CH2M Hill
J. D. Doughty	CH2M Hill
J. M. Ayres	Ecology
D. M. Yasek	BHI
A. G. Miskho	FH
E. Murphy-Fitch	FH
G. L. Sinton	DOE-RL
H. T. Tilden	PNNL

Attachment 3

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Summary of Commitments

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Date Closed</u>
06-2003-01	DOE-ORP	Identify coordination opportunities between M-23, M-26, M-45, and M-48 ORP actions. Ecology is also interested in waste characterization opportunities while actions are being taken under these milestones.	
02-2003-03	DOE	Consolidate the various requirements for the LDR Report for review and comment by Ecology during the summer 2003.	
02-2003-02	DOE	Compile a list of the facilities in the 300 Area that are not already specifically scheduled for a storage assessment. DOE will share the list with Ecology to agree upon the scope of the 300 Area General Assessment.	
12-2002-01	Ecology	Ecology to continue researching LLBG storage assessment concerns	

08-19-2003 Note 1: (Consistency/interface between WIDS and the PMWT) During the LDR report kick-off meeting, LDR report data input personnel will be reminded that WIDS data needs to be consulted to determine that MW or PMW is properly considered for inclusion in the LDR Report.

08-19-2003 Note 2: (Comment #2: M-91 Dispute Resolution) DOE will incorporate the results from dispute resolution into the CY2003 LDR Report.

08-19-2003 Note 3: (Comment #3: 618-4 DU/Oil Physical form) DOE will update the physical form in the CY2003 LDR Report.

08-19-2003 Note 4: (Comment #4: MLLW residue phrase) DOE will delete the phrase "if the residues are MLLW" where it appears throughout the CY2003 LDR report.

Attachment 4

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Workshop Schedule and Status

Workshop Topics List	Date discussions to start	Status of discussions (not yet started/ ongoing/completed)
From March 14, 2002 Resolution of Dispute		
Consolidation of requirements documents and any other new agreements from workshops	Feb 2003	ongoing
From May 29, 2002 Project Manager Meeting		
Consistency/interface between WIDS and the PMWT	March 2003	Completed (August 2003)
From July 16, 2003 Ecology letter		
Comment #1: ORP LDR Assessments	August 2003	ongoing
Comment #2: M-91 Dispute resolution	August 2003	Completed (August 2003)
Comment #3: 618-4 DU/Oil Physical form	August 2003	Completed (August 2003)
Comment #4: MLLW residue phrase	August 2003	Completed (August 2003)
Comment #5: Characterization	August 2003	ongoing
Comment #6: T Plant Cell 11-L	August 2003	ongoing

Distribution:

J. Ayres	Ecology	B5-18
D. Bartus	EPA	B5-18
L. Bostic	BNI	H4-02
S. B. Cherry	FH	B3-15
B. Curn	BNI	H4-02
J. D. Doughty	CH2M Hill	R1-51
T. W. Gardner-Clayson	DOE-ORP	H6-60
R. H. Gurske	FH	H8-73
J. B. Hebdon	DOE-RL	A5-58
M. F. Jarvis	DOE-RL	A5-58
E. M. Mattlin	DOE-RL	A5-15
A. G. Miskho	FH	N1-26
C. H. Mulkey	CH2M Hill	R1-51
E. J. Murphy-Fitch	FH	A1-14
R. P. Ollero	BHI	H0-18
P. A. Powell	CH2M Hill	R1-51
J. E. Rasmussen	DOE-ORP	H6-60
W. Russell	DOE-ORP	H6-60
L. E. Ruud	Ecology	B5-18
G. H. Sanders	DOE-RL	A6-38
G. L. Sinton	DOE-RL	A6-38
E. R. Skinnarland	Ecology	B5-18
H. T. Tilden	PNNL	K3-75
B. D. Williamson	DOE-RL	A4-52
R. W. Wilson	Ecology	B5-18
D. M. Yasek	BHI	H0-02

ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]

Please send comments on distribution list to Anthony G. Miskho (376-7313).